



Oregon

Theodore R. Kulongoski, Governor

Department of Consumer and Business Services

Workers' Compensation Division

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To: Medical providers, workers' compensation insurers, self-insured employers, service companies, managed care organizations

Subject: Informational materials for nurse practitioners, and obtaining an authorization number

Effective January 1, 2004, the authority of licensed nurse practitioners to treat Oregon injured workers was expanded, as set forth in ORS 656.245 and Oregon Administrative Rules Chapter 436, Divisions 010, 015, and 060.

Beginning on October 1, 2004, this authorization applies to licensed nurse practitioners *only* if they certify they have reviewed and understand informational materials provided by the Workers' Compensation Division (WCD) about the workers' compensation system.

The informational materials include a booklet entitled *Nurse Practitioner's Guide to Oregon On-the-Job Injuries*. This guide is available from WCD, and is on the division's Web site at:

<http://www.cbs.state.or.us/external/wcd/communications/publications/2885.pdf>.

The informational materials also include relevant rules, bulletins, and forms, which are listed, along with their Web sites, on the enclosed list of informational materials. **You may request a complete packet of the informational materials that must be reviewed and understood prior to receiving WCD's authorization to treat injured workers by calling WCD, (503) 947-7627.**

After having read the informational materials, the nurse practitioner must complete and sign the "Nurse Practitioner Statement" (located on the last page of the guide) and send it to WCD at the address on the form. Upon receipt of this statement, WCD will assign and send the nurse practitioner an authorization number (ANP number). A list of *authorized nurse practitioners* will be available to all interested parties on the WCD Web site.

If you have questions regarding this notice, please contact Barbara Smith, (503) 947-7568, or send e-mail to barbara.r.smith@state.or.us.

John L. Shilts, Administrator
Workers' Compensation Division

Distributions: MD, OT, S, T, U

Informational Packets for Nurse Practitioners

As of June 2004, the documents provided to nurse practitioners to read prior to authorization to treat injured workers includes those on the following list, which is subject to change.

Nurse Practitioners' Guide to Oregon On-the-Job Injuries

(<http://www.cbs.state.or.us/external/wcd/communications/publications/2885.pdf>):

- Form 827 Worker's and Physician's Report for Workers' Compensation Claims
- Form 3245 Release to Return to Work
- Form 2332 Worker's Request to Change Attending Physician or Authorized Nurse Practitioner
- Form 3228 Elective Surgery Notification
- Form 2842 Request for Administrative Review of Medical Issues
- Form 2330 Medical Fee Dispute Resolution Request
- Form 2330a Medical Fee Dispute Resolution Worksheet
- Form 2882 Nurse Practitioner Statement

Worker's and Physician's Report for Workers' Compensation Claims (sample)

Administrative rules (<http://www.cbs.state.or.us/external/wcd/policy/rules/history.html>):

- Division 009 Oregon Medical Fee and Relative Value Schedule
- Division 010 Medical Services
- Division 015 Managed Care Organizations

Bulletins and forms (http://www.cbs.state.or.us/external/wcd/policy/bulletins/ab_index.html):

- Bulletin 239 Attending Physician's Closing Examination and Report, which includes:
 - Form 2278 Spinal Range of Motion
 - Form 2279 Range of Motion and Deformity/Deviation; Amputation and Sensation of the Upper Extremity
 - Form 2312 Visual Impairment
- Bulletin 247 MCO Quarterly Reports
- Bulletin 248 MCO Geographical Service Areas
- Bulletin 253 Form and Format for Fee Dispute Resolution Request, which includes
 - Form 2330 Medical Fee Dispute Resolution Request