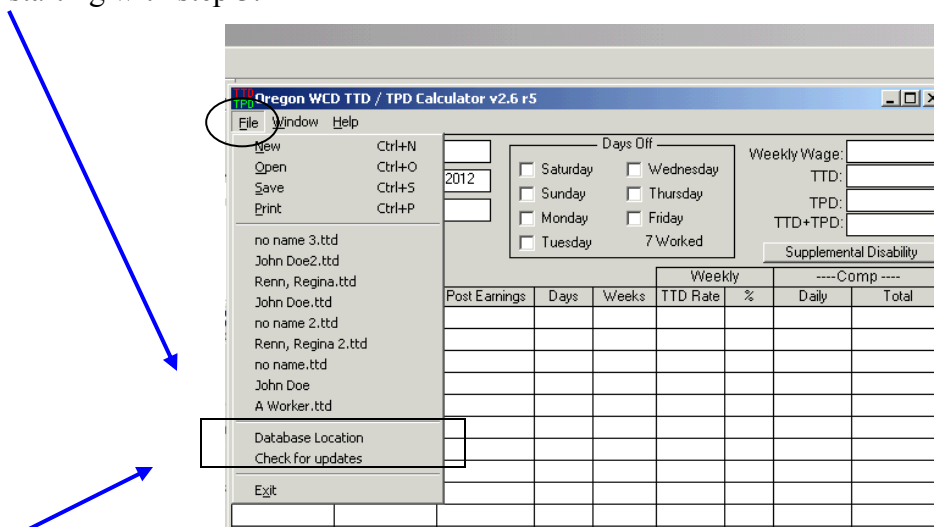


Updating the TTD/TPD Calculator

Each year after the Workers' Compensation Division publishes the latest state average weekly wage in Bulletin 111, you will need to update the data file used by the TTD/TPD calculator. If you install a fresh copy of the calculator, you will want to perform this update right away to be sure you are using the most current data file.

1. Open your existing calculator or download a copy from:
<http://wcd.oregon.gov/compliance/fau/ptd/ptdinstr.html>
2. With the calculator open, click "File" and then select from the pull-down menu, "Check for updates." To check if the update is successful, enter today's date in the "DOI" field. If you receive an error message, "Can't calculate TTD table," use the manual update process starting with step 3.



3. With the calculator open, click "File" and then select from the pull-down menu, "Database Location."
4. If you receive a warning message, click "Yes" in answer to the question "Open the folder now?."
5. You should now be able to see the file named: "ttd_tpd.ttdat." Note the directory (file location) in the Address window.
6. Download a "TTD/TPD Data File" July 2010 (or later) update from:
<http://www.cbs.state.or.us/external/wcd/compliance/fau/ptd/ptdinstr.html>. Right click and "Save Target As" or double-click and "Save" file in the same location as in step 5.
7. You will receive a message asking if you want to replace the existing file – click "Yes." Close the "download complete" message.
8. Close the window that shows the data file. If you encounter an error message, click "Ignore."
9. The calculator should now be up to date. Check to ensure the update has been successful as in step 2.